National Center on Domestic Violence, Trauma & Mental Health (NCDVTMH)
Full-Time Position Available
Director of Policy and Practice on Domestic Violence and Substance Use

Position Opening: Director of Policy and Practice on Domestic Violence and Substance Use
Application Deadline: Four weeks — Friday, December 7, 2018
Status: Full Time
Location: Chicago, IL
Starting Salary: Competitive salary and benefits
Reports to: NCDVTMH Director

Organizational Overview
The National Center on Domestic Violence, Trauma & Mental Health is a federally funded national technical assistance resource center. We provide training and consultation to domestic violence and sexual assault advocates, healthcare, mental health and substance use treatment providers, and legal and child welfare professionals. We collaborate with local, state and federal policy makers as they work to improve agency and systems-level responses to survivors and their children. NCDVTMH’s training and technical assistance is designed to support the provision of fully accessible, culturally responsive and trauma-informed services. NCDVTMH’s work is survivor-defined and rooted in principles of social justice. It is guided by up-to-date research, the experiences of domestic and sexual violence survivors and their families, and by an intersectional analysis of how systems impact the lives of survivors. Our work emphasizes the realities faced by marginalized communities and is aligned with the broader anti-violence movement. We work in partnership with allied organizations committed to gender, racial, economic, and social justice.

Position Description
This new full-time position will be responsible for NCDVTMH’s work on the intersection of DV, trauma and substance use, including the current opioid epidemic. The Director of Policy and Practice on Domestic Violence (DV) and Substance Use will lead NCDVTMH’s on-the-ground efforts to improve policy and practice for the DV and substance use treatment fields on these intersecting issues. The position will involve a combination of state-level policy and collaboration building activities, training and technical assistance, and related product development.

Working in close collaboration with NCDVTMH’s Director, the Director of Policy and Practice on DV and Substance Use will:

• Provide expert analysis and leadership in developing and enhancing system and program-level responses to substance use, trauma and DV through a combination of training and technical assistance and policy development activities
• Foster and/or support collaboration between state, territory and Tribal domestic violence coalitions and state DV and behavioral health funders and policy makers as well as collaboration between local DV and sexual assault programs and community-based substance use treatment, harm reduction and recovery support providers.

• Oversee related project development, coordination, and implementation

• Identify, analyze, and synthesize relevant research and policies related to substance use and DV/gender-based violence that impact survivors and their families, with particular attention to the opioid epidemic and to communities of color, LGBTQ survivors, immigrants, persons with disabilities, survivors with criminal histories, and other marginalized groups

• Develop policy papers and training and technical assistance materials for policymakers and for the DV and substance use fields

QUALIFICATIONS

The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education: Master’s degree in Social Work, Counseling, Psychology or related field plus:

• Deep understanding of domestic violence and of trauma-informed, gender-responsive substance use treatment and harm reduction approaches.

• Certification as Chemical Dependency Professional (e.g. Licensed Addiction Counselor, Licensed CD counselor or equivalent) (CAADC, CADC, CCDP or equivalent) preferred.

Practice experience: Must have 10-15 years of combined experience in the DV and substance use fields, 5+ years management or supervisory experience, preferably overseeing DV, sexual assault and/or substance use training, intervention, or prevention programs; and excellent working knowledge of domestic violence, sexual assault, trauma, mental health, and substance use.

Additional qualifications include:

• Experience working in the substance use and DV fields at the state, territory and/or national level.

• Experience in a gender-responsive, trauma-informed substance use treatment environment or in providing gender-responsive, trauma-informed services preferred.

• Knowledge of harm reduction and recovery support systems preferred

Policy Experience:

• Demonstrated experience in state level policy development in the DV and/or behavioral health (mental health/substance use) fields, particularly in the development of cross-sector
initiatives. Substantial experience in state legislative and administrative systems advocacy, and/or social justice/social change work.

- Evidence of strong analytic and critical thinking skills required.

**Training and Technical Assistance Skills:**

- Documented record of excellent training skills including - teaching at university level and/or professional training to DV and/or substance use disorder treatment professionals.
- Ability to provide culturally responsive, trauma-informed training and technical assistance on responding to substance use, trauma and DV at the policy, systems, and program level and on building and sustaining cross-sector collaboration.

**Communication Skills:**

- A proven track record of strong written and oral communication skills and the ability to communicate well with others, including demonstrated meeting facilitation and training skills and ability to speak effectively before groups.

**Writing Skills:**

- Experience producing high quality written materials and resources, including training materials, curricula, guidelines, policy briefs, factsheets, reports, and correspondence
- Successful candidate will have the ability to adapt writing style to suit different audiences and project types.

**Computer Skills:**

- Computer proficiency with knowledge of Apple computers and experience with Microsoft Office.

**TRAVEL REQUIREMENTS:** This position requires regular travel across the US to provide consultation and TTA

**BENEFITS OVERVIEW:** We offer attractive compensation and a comprehensive benefits package through the National Center on Domestic Violence, Trauma & Mental Health’s 501C3 fiscal agent, the Hektoen Institute, LLC.

**Hektoen is an Equal Opportunity Employer.**

**Please send resume and cover letter to:**
Alvaro Espino, HR Manager
Hektoen Human Resources Department
Hektoen Institute, LLC.
Alvaro.espino@hektoen.org